



**AIR NATIONAL GUARD  
Noncommissioned Officer  
Academy Graduate Association**

29 March 2016

MEMORANDUM FOR ANG CHAPTER ONE BOARD OF DIRECTORS

FROM: PRESIDENT, ANG NCOAGA CHAPTER ONE BOARD OF DIRECTORS, CMSgt Doug Schulz

SUBJECT: Minutes of the ANG NCOAGA Chapter One Board of Directors Meeting – 21 March 2016, via telecom.

1. President Schulz opened the BOD meeting at 1804 hrs. EST. President Schulz led the Pledge of Allegiance and said an opening prayer.
2. Secretary Oster completed the roll call and declared **a quorum**.
  - a. Executive Board (Elected, Voting Members)
    - P   President, CMSgt (Ret) Schulz
    - P   1<sup>st</sup> Vice, CMSgt (Ret) Welton
    - P   2<sup>nd</sup> Vice, MSgt Cawfield
    - P   Secretary, MSgt (Ret) Oster
    - P   Treasurer, MSgt (Ret) Hollar
  - b. Regional Directors (Elected, Voting Members)
    - P   Region 1 MSgt (Ret) Washburn
    - E   Region 2 SMSgt (Ret) Montgomery
    - V   Region 3 (VACANT)
    - P   Region 4 SMSgt (Ret) Barnes
    - P   Region 5 MSgt Happ
    - P   Region 6 MSgt Vickrey
  - c. Advisors to the Board (Non-voting Members)
    - P   The Commandant, Chief Walden
    - P   Pres XOfficio, CMSgt Richardson
    - P   Past President, Chairman, CMSgt (Ret) Van Roo
    - E   Liaison to ANG Director (ANG/CCM) CMSgt Hotaling
  - d. Directors-at-Large (Appointed, Nonvoting Members)
    - P   Membership, MSgt (Ret) Creasser
    - V   Ways & Means, (VACANT)
    - P   Parliamentarian, SMSgt (Ret) Anderson
    - E   TEC CMSgt (Ret) Damrow
    - P   Graduate, Maj (Ret) Koenig
    - N/A   No additional guests in attendance

**OLD BUSINESS**

1. Approval of 17 February 2016 BOD Meeting Minutes. Motion made to accept minutes by MSgt Vickrey; seconded by CMSgt Welton. Minutes approved (CLOSED).
2. Be Square Society. MSgt Harwood created a virtual board in Microsoft Publisher. Maj Koenig converted it into a product that we can use. Tabled until presentation at GMM48. Suspense is GMM48. POC: CMSgt Schulz (OPEN).
3. Deficiencies on Be Square Society program. Tabled until we have a new Ways and Means DAL. POC: CMSgt Schulz (OPEN).
4. Review the NCOAGA vision and mission statement. POC: CMSgt Schulz (OPEN).
  - a. Received inputs from several members of the BOD.
  - b. Will submit a draft to the board of directors by May 2016 meeting.
5. GMM48 – 13-14 Aug 2016, Lincoln, NE. POC: CMSgt Schulz (OPEN).
  - a. Carol Schulz is GMM48 Chairperson.
  - b. Location will be the Lincoln, NE ANG base.
  - c. Host hotel is the Embassy Suites in Lincoln, NE.
    - i. \$89 a night for two adults/\$119 four adults. Children are free.
    - ii. Contract has been signed. Hotel is open to starting booking under the code of **NCO**. No cancellation charge up to three days prior to event. 30 rooms have been reserved and open on a first come first serve basis.
    - iii. **Web address for online reservation is:**  
[http://embassysuites.hilton.com/en/es/groups/personalized/L/LNKESES-NCO-20160811/index.jhtml?WT.mc\\_id=POG](http://embassysuites.hilton.com/en/es/groups/personalized/L/LNKESES-NCO-20160811/index.jhtml?WT.mc_id=POG)
    - iv. Call in reservation telephone number is 402-474-1111 and use promotion code **NCO**.
    - v. Hotel's legal office advised we are a tax deductible organization not tax exempt. Since we are not tax exempt Chapter 1 does not need to be the host chapter.
    - vi. Motion made by MSgt Oster/seconded by MSgt Happ for Chapter 76 to be the host chapter of GMM48. Called for the vote; approved.
  - d. Registration form will be sent out as soon as possible.
6. Explanation display for the NCOAGA memorial obelisk at TEC. POC: CMSgt Schulz (OPEN).
  - a. CMSgt Damrow will contact Maryville Monument if they can do a display.
  - b. 15% off of purchase.
  - c. Cost of display does not include the engraving.
  - d. Send proposed wording to CMSgt Schulz no later than the next board meeting on 20 April 2016.
    - i. CMSgt Welton - REMEMBERING OUR ASSOCIATION MEMBERS
    - ii. CMSgt Damrow - IN MEMORIAM
7. Develop a road map to improve membership and chapter numbers. POC: CMSgt Schulz (OPEN).
  - a. MSgt Happ: Has not received any input from chapters since the last board meeting.
  - b. MSgt Vickrey: Spoke with presidents from Chapter 75 and 106. They were inquiring about what our mission and vision was since units have decreased pushing enlisted members to attend PME in residence. In residence PME is no longer required to be promoted in the Air Force and Air National Guard.

- c. Regional Directors need a concrete mission and vision statement to recruit members for the NCOAGA.
- d. CMSgt Walden: FY2015 is bringing through 1800 students through TEC. It is a decrease in attendance from the previous years. FY2017 will be adding a blended learning course, which will bring in a large attendance of E-4s. There will be a decrease in attendance of the NCO course due to time in service and grade requirements. The NCOAGA needs to look at preparing Airman to attend in-residence PME and assisting with Airman completing Course 15. Region Directors need to encourage unit members to attend in-residence PME.
8. Develop a publication that gives the history of the NCOAGA. POC: MSgt Washburn. Will advise at the next meeting what type of historical documents he needs. (OPEN).
9. Traveling Awards Display Location. POC: CMSgt Schulz. MSgt Happ reported the Historical Committee has not completed an inventory of materials in the storage room. This is tabled until the inventory is complete (OPEN).
10. New NCOAGA Coin. POC: CMSgt Schulz. We still have coins in the gift shop inventory and this will be tabled until further notice (OPEN).
11. Graduate Spring Publication: POC: Maj Koenig. Received articles from some members of the board, the scholarship information and updates for GMM48. Need any further articles by 26 Mar 2016 to be included in the April 2016 issue.
12. SMSgt David Bowman, GMM47 Planning Committee chairman submitted the GMM47 After Action Report. POC: CMSgt Schulz. There was a short fall in the budget, Chapter 88 will cover the difference. (CLOSED).
13. Past Presidents Council. CMSgt Van Roo has volunteers to assist with GMM48 (OPEN).
14. Copy of Charter for deactivating chapters. POC: CMSgt Walden. There are no files with charters from chapters. (CLOSED).

## **NEW BUSINESS**

1. TREASURER REPORT: MSgt Hollar.
  - a. Wells Fargo account:
    - i. Business Checking account: \$4,753.61
    - ii. Betty Fearn Savings account: \$4,064.61
    - iii. Life Savings account: \$11,380.03
    - iv. Bennie Frick Savings account: \$501.11
    - v. General Scholarship account: \$2,501.31
  - b. USAA account:
    - i. Bennie Frick \$1,602.56 (\$20,000 CD)
    - ii. Life Account: Short Term Bond Fund \$2,975.27 (\$20,000 CD)
2. REGION REPORTS:
  - a. REGION 1 Report. MSgt Washburn – Made contact with Chapter 9 in Utah, MSgt Herbert renewed his membership and wants to reactive Chapter 9. Will make contact with all chapters by next board meeting.
  - b. REGION 2 Report. SMSgt Montgomery not present.
  - c. REGION 4 Report. SMSgt Barnes – no updates.
  - d. REGION 5 Report. MSgt Happ – no updates, have not been able to reach out.

- e. REGION 6 Report. MSgt Vickrey – Has received monthly reports from Chapters 75 and 106.
3. Commandant Report – CMSgt Walden. New TEC Commander is Colonel Joseph Donavan, change of command ceremony is 29 Apr 2016. Largest NCOA class on board, 239 students, no ALS in session. Repainting of the flight rooms are progressing, approximate project completion is the end of calendar year 2016. Large posters of Airman doing Airman Things have been posted throughout Morrisey Hall.
4. DAL Membership – MSgt Creasser. No updates.
5. DAL Graduate – Maj Koenig. No further updates.
6. DAL Ways and Means. Vacant.
7. DAL Parliamentarian – SMSgt Anderson. Nothing to report.
8. TEC Liaison – CMSgt Damrow. Not present.
9. President XOfficio Report – CMSgt Richardson. Nothing to report.
10. Past President Council Report – CMSgt Van Roo. Not present.
11. OGY/I.G. Brown Command Excellence Awards. CMSgt Welton made a motion to extend the submission date to 1 May 2016 to the Region Directors. Motion was seconded by MSgt Happ. Vote was called and approved. Region Directors need to spread word about the extension.
12. Next board of directors meeting is Wednesday, 20 April 2016 @ 1800 EST.

**FOR THE GOOD OF THE ASSOCIATION**

1. MSgt Chuck Washburn. Would like to express condolence and offer prayers to CMSgt Nancy Price on the loss of her son. Would like to offer prayers and speedy recovery to CMSgt Janice Richardson.

**Meeting adjourned at 1931 hours EST.**

**//RECORDED//**

*Phyllis Oster*

Phyllis R. Oster, MSgt (Ret)  
Secretary, NCOAGA Chapter 1

**//SIGNED//**

*Douglas Schulz*

Douglas Schulz, CMSgt (Ret)  
President, NCOAGA Chapter 1