



**AIR NATIONAL GUARD
Noncommissioned Officer
Academy Graduate Association**

3 October 2016

MEMORANDUM FOR ANG CHAPTER ONE BOARD OF DIRECTORS

FROM: PRESIDENT, ANG NCOAGA CHAPTER ONE BOARD OF DIRECTORS, CMSgt Doug Schulz

SUBJECT: Minutes of the ANG NCOAGA Chapter One Board of Directors Telecon Meeting – 27 September 2016.

1. President Schulz opened the BOD meeting at 7pm/EDT. President Schulz led the Pledge of Allegiance and said an opening prayer.
2. Secretary Oster completed the roll call and declared **there was a quorum.**
 - a. Executive Board (Elected, Voting Members)
 - P President, CMSgt (Ret) Schulz
 - P 1st Vice, CMSgt (Ret) Welton
 - P 2nd Vice, MSgt Cawfield
 - P Secretary, MSgt (Ret) Oster
 - P Treasurer, CMSgt (Ret) Richardson
 - b. Regional Directors (Elected, Voting Members)
 - P Region 1 MSgt (Ret) Washburn
 - V Region 2 (VACANT)
 - V Region 3 (VACANT)
 - P Region 4 SMSgt (Ret) Barnes
 - P Region 5 MSgt Happ
 - P Region 6 MSgt Vickrey
 - c. Advisors to the Board (Non-voting Members)
 - E The Commandant, Chief Walden
 - E Pres XOfficio, SMSgt Montgomery
 - E Past President, Chairman, CMSgt (Ret) Van Roo
 - E Liaison to ANG Director (ANG/CCM) CMSgt Anderson
 - d. Directors-at-Large (Appointed, Nonvoting Members)
 - P Membership, MSgt (Ret) Creasser
 - E Ways & Means, MSgt (Ret) Hubbard
 - E Parliamentarian, SMSgt (Ret) Anderson
 - E TEC CMSgt (Ret) Damrow
 - P Graduate, Maj (Ret) Koenig
 - P Guests: CMSgt (Ret) Keven Uthe

GENERAL BUSINESS

1. BOD Meeting Minutes. MSgt (Ret) Oster
 - a. 20 Jun 2016 Minutes. CMSgt (Ret) Richardson made motion to accept/seconded by CMSgt (Ret) Welton. President called for the vote – minutes approved.
 - b. 19 Jul 2016 Minutes. CMSgt (Ret) Richardson made motion to accept/seconded by MSgt (Ret) Washburn. President called for the vote – minutes approved.
 - c. 12 Aug 2016 Minutes. MSgt Vickery made motion to accept minutes with one change/seconded by MSgt (Ret) Washburn. President called for the vote – minutes approved.
 - d. 15 Aug 2016 Minutes. SMSgt (Ret) Barnes made motion to accept minutes with one change/seconded by CMSgt (Ret) Richardson. President call for the vote – minutes approved.
2. New mission and vision statement. POC: CMSgt (Ret) Schulz. New mission and vision statement was approved at GMM48. Have been posted on website and Facebook (CLOSED).
3. Chief Schulz will work closely with MSgt (Ret) Hubbard the new Ways and Means DAL (OPEN).
 - a. Discussion about a 2017 fundraiser that will be presented to the board of directors at a later date.
 - b. MSgt Vickery discussed brass membership cards as a fundraiser for life members.
4. Vacant Region Directors Position. POC: CMSgt (Ret) Schulz (OPEN).
 - a. Region 2 did not have any applications submitted.
 - b. Region 3 did not have any applications submitted.
 - c. Any board member who has suggestions who could be Region Directors please contact President Schulz.
5. Deficiencies on Be Square Society program. POC: CMSgt (Ret) Schulz.
 - a. The main issue on the Be Square Society Program was that HOW TO READ the “how to” in the AGH by past Ways and Means directors. Needed clarification from the board of directors (OPEN).
 - b. MSgt Eisenhower asked to please explain the Be Square Society. CMSgt Schulz and other members of the board explained the program (CLOSED).
 - c. Chief Chumley passed and member of Be Square Society, unpaid. (CLOSED AND MOVED TO NEW BUSINESS).
6. Develop a road map to increase membership and chapter numbers. POCs: Regional Directors; Suspense is Sept 2016 meeting. Progress report.
 - a. Region 4 – SMSgt (Ret) Barnes. Reached out to Chapter 67, Montgomery, AL and have not received a reply from his email. President Schulz reached out to Chapter 19, Eastover, SC and has not received a reply from the email.
 - b. Region 5 – MSgt Happ. Forwarded the President’s Sep 16 Newsletter out to the region chapters. Contact with Chapter 88, Andrews AFB, MD and they are active. Currently planning a Halloween Party and their chapter scholarship program is open. Made contact with Chapter 41, Burlington, VT president and waiting for his reply with the list of remaining board members for the chapter.

- c. Region 6 – MSgt Vickery. Nothing new to report since last meeting.
7. Publication of NCOAGA History. POC: MSgt (Ret) Washburn. Status update. Have not been able to pursue at the moment. Should have a draft product in a couple of months to submit to the board of directors (OPEN).
8. Traveling Awards Display Location. POC: CMSgt (Ret) Schulz. Tabled until meeting with the TEC Commander, Colonel Kevin Donovan. President Schulz's calendar is full and trying to work out a timeline to make it to TEC.
9. New NCOAGA Coin. POC: CMSgt (Ret) Damrow. Status update. The contest rules have been posted on the website and Facebook page. Please encourage members to participate (OPEN).
10. AGH Review. POC MSgt (Ret) Oster. Everyone needs to review their duties and responsibilities in the AGH and submit them to her NLT 1 November 2016. Next publication will be 1 Jan 2017. Sent out an email to the board to review their areas of responsibilities. Please respond yes or no to email sent out (OPEN).
11. GMM 49. POC: CMSgt (Ret) Shultz. CMSgt (Ret) Keven Uthe has confirmed that Sioux Falls, SD will host in summer of 2017! Meet with wing leadership said it was a go. Possible dates are: 19-22 July; 26-29 July; 2-5 Aug; 9-12 Aug. More information will be forthcoming (OPEN).
12. GMM equipment. POC: CMSgt (Ret) Schulz will store in a personal storage unit in Lincoln, NE until shipped to the GMM 49 location (CLOSED).
13. Flag tubes and packaging. POC: CMSgt (Ret) Welton. Submitted reimbursement forms for the cost to the Treasurer (CLOSED)
14. Brick sells at TEC – Heritage Committee. POC: CMSgt (Ret) Schulz. Status update. Discussed the fundraiser with the Association attorney and relayed the information to CMSgt (Ret) Damrow (OPEN).
15. Fillable AF Form 1206 for IG Brown. Had discussion, can be googled and downloaded (CLOSED).
16. Board meeting schedule. POC: CMSgt (Ret) Schulz. Open discussion. There was an open discussion about the frequency of having board of directors meetings. The board will continue to have monthly telecom meetings and board members will attend as their schedule permits (CLOSED).
17. President Schulz discussed that Region Directors are the POC between BOD and chapters whether they are active or deactivated. If we are going to rejuvenate we need to have region directors engaged and productive. If any board member can assist Region Directors with communication with chapters please contact the director for that chapter (CLOSED).
18. Commandant Updates of Website. POC: CMSgt (Ret) Schulz. Could CMSgt Walden send TEC current information to MSgt Cawfield to be posted on the NCOAGA website? This would provide current monthly information on our web site on what is happening at TEC. CMSgt Schulz will call CMSgt Walden to discuss this issue (OPEN).
19. Membership Listings. POC: CMSgt (Ret) Schulz. Have DAL Membership send monthly membership rosters to the President. Has received a current membership listing (CLOSED)

NEW BUSINESS

1. Treasurer Report.
 - a. Wells Fargo as of 25 Sep 2016: Business Checking \$4,598.53; Betty Fearn Scholarship \$4,065.31; Life Saving Account \$11,632.35; Bennie Frick Savings \$501.20; General Scholarship Fund \$595.68
 - b. USAA as of 25 Sep 2016: Bennie Frick Scholarship Fund CD \$20,000.00, cash available \$1,194.61; Life Account CD \$20,000.00, cash available \$3,439.07
 - c. President advised that he will make a deposit of \$23 cash that was the result of coin checks during GMM48.
2. Region Directors Reports.
 - a. Region 1: Read out loud a letter received from CMSgt Cole, Oregon CCM. Chapter 93, Klamath Falls, OR reactivation is on hold until 2018. Will scan and send to President Schulz.
 - b. Region 2: Vacant
 - c. Region 3: Vacant
 - d. Region 4: nothing further to report
 - e. Region 5: nothing further to report
 - f. Region 6: Sent the new NCOAGA mission and vision out to chapters. Chapter 89, Ft. Wayne, IN reached out to the commanders of JROTC and Air patrol to create a partnership with Honor Guard assistance.
3. Commandant Report. Not present.
4. DAL Membership Report. On vacation in Florida. Emailed to all personal account for members who are up for renewal. Those without emails sent renewal reminder via mail.
5. DAL Graduate Report. Graduate will be out within a week.
6. DAL Ways and Means. Not present.
7. DAL Parliamentarian. Not present.
8. TEC Liaison Report. Not present.
9. President XOfficio Report. Not present.
10. Past President Council Report. Not present.
11. 17 October 2016 is the next board of directors meeting (7pm EDT/6pm CDT/5 MDT/4 PDT).
12. CMSgt (Ret) Chumley. MSgt Vickery will send a notice of Chief Chumley's Be Square pledge to his family at the last known address on the membership roster (OPEN).
13. Webmaster. POC: CMSgt (Ret) Schulz (OPEN).
 - a. MSgt Cawlfied is our current webmaster and his military duties keep him busy. If there is a member who has webmaster experience and would like to assist please contact President Schulz.
 - b. Discussion about giving the president password privileges and then change the password with each new president.
 - c. Requires a special adobe contribute program.
 - d. MSgt Cawlfied will research who the designer was for our current website and find out what needs to happen to become the permanent owner.

14. 2016-2017 Deadlines. POC: MSgt (Ret) Oster. Sent out an email with a draft of the deadlines. Each board member needs to reply yes or no if there are any necessary changes.

REMARKS FOR THE GOOD OF THE ASSOCIATION

MSgt (Ret) Washburn wanted everyone to know that CMSgt (Ret) Richardson is getting wonderful results with her cancer treatments.

Meeting adjourned at 2035 EST.

Next meeting will be Monday, 17 Oct 2016 at 1900EDT/1800CDT/1700MDT/1600PDT.

//RECORDED//

Phyllis Oster

Phyllis Oster, MSgt (Ret)
Secretary, NCOAGA Chapter 1

//SIGNED//

Douglas Schulz

Douglas Schulz, CMSgt (Ret)
President, NCOAGA Chapter 1